



## New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	3-14-12
Subchapter:	1	Forms	
Issuance:	5.34	<b>CP&amp;P Form 5-34, Checklist of Standards for Resource Family Homes</b>	

Click here to view or print the CP&P Form [5-34](#).

### WHEN TO USE IT

This form is used in assessing a resource family parent applicant, or reassessing an approved resource parent, to ensure that the home will meet licensing standards. The form is to be used as an ongoing tool by the Resource Family Support Worker (RFSW) throughout the home study process. Some of the standards are related to best practice, and should be considered when case conferencing occurs.

### HOW TO USE IT

The form is completed by the RFSW each time he or she visits the home during the home study process, or at least once every thirty days. For each individual item in the checklist, check the appropriate box to document the status of compliance: Yes, No, or Not Applicable (N/A). Make entries in the "comments" box after each section, when necessary.

The RFSW conferences the results with his or her Supervisor after each visit.

Any items marked "No" must be explained in "Comments" at the end of the section.

The RFSW and Supervisor sign the form after the final home visit.

### DISTRIBUTION

Original - RFSU, resource parent applicant's home record

This form is no longer attached to the CP&P Form 5-2m, Resource Family Home Recommendation.

This form is no longer sent to the Office of Licensing.